



Mathematics for the Million(M4TM)
Third Transnational Meeting: Alytus, Lithuania. 2nd – 6th June 2018

Itinerary for TM3 meetings and organisation:

ITEM	Purpose	Personnel
Welcome and introductions. Organisational details for Transnational Project meeting.	To further establish working relationships, ways of working and meeting protocols.	Violetta, Loreta, Jurgita and Bill
Overview of last meetings action minutes and ‘round-robin’ of project development from each country from last TNM.	Understand from each country how local management groups have been established and what ideas, opportunities and issues have been developed or raised. Learn from one another.	All partners.
Development of, and understanding expectations within each Intellectual Output. OI 1,2,3,4,5,6,7	Leaders of Intellectual Outputs OIs, please re-read the description of your output and be prepared to discuss (and lead on) where we are (and potential next steps) in respect to your IO? Please lead this session. All partners to consider requirements of each IO and contribute during presentations. Consider time scales for each IO and/or part of it. O15 considered in separate item. See below.	All partners
Home- school Maths activity packs.	Schools to review how the sample packs had gone to gain agreement on individual countries packs for Sept 2018 launch	Schools. Bill to facilitate.
Working with parents. Workshop style presentation.	Schools to share ideas of how they involve parents within the	All partners.

OI 2	learning of mathematics or other subjects that could be adapted to maths home/school development.	
Practitioner based environmental research cards. OI 5	All to come prepared with proposal for individual organisations ERC question and rationale behind choice.	Szent 11 Janos and Bill
Planning for training events & transnational meetings 2018 OI 1, 4, 7	Ensure we have an agreed and clear calendar of events to enable hosts to plan venue and accommodation for TN4(Hungary &Denmark) onwards.	Mark, Jonathan, Bill, Thekla, Agnes &Jan
Financial planning and recording. Plus, any related questions re: expenditure.	To ensure all partners continue to understand the financial requirements of the project and how they are to be reported. To discuss requirements for end of year reporting.	Bill
Project partner agreement forms. -follow up on from TM2 discussions.	An agreed project protocol and understanding of responsibility and sharing of intellectual property rights.	Marjon, CERE and Bill
Action Minutes: reminders.	Agree collectively on 'next steps' for project development.	All
Organisation for Sunday, Monday & Tuesday evening and Wednesday departures.		Violeta, Loreta & Jurgita
Any other business.	To be notified prior to the meeting or at the end of day 1.	

Definitive timeline of next steps.